

FORMAT OF APPLICATION FOR INFORMATION UNDER THE RIGHT TO INFORMATION ACT 2005

To,
The Central / State Public Information Officer,
(Name of the office with address)

1. Full name of the applicant :

2. Address :

3. Particulars of information required :

- i. Subject matter of information :
- ii. The period to which the information relates :
- iii. Description of the information required :
- iv. Whether information is required by post or in person :
(The actual postal charges shall be included in additional fees)
- v. In case by post : (Ordinary, Registered or Speed)

4. Is the applicant belongs to Below Poverty Line Family :
(Please attach photocopy of BPL ration card or any other proof)

Place :

Date :

Signature of the applicant

Useful Information for filling the application form. (Please delete it from the application)

- 1) Please pay the processing fee of Rs. 10/- by cash/cheque/demand draft to the Accounts Officer of Respective Department.
- 2) Maharashtra Government also accepts Court Fee Stamp of Rs. 10/- as processing fee.
- 3) Reason for asking the information is not mandatory as per the RTI Act 2005.
- 4) For more information visit <http://www.grahakraja.org>
Email manoj@grahakraja.org